



## **MEMBER CONNECTIONS COMMITTEE CHAIR**

### Position Summary:

The Chair of the Member Connections Committee (MCC) supports the chapter board of directors by coordinating volunteers to serve in assigned roles at each monthly meeting, coordinating ice breaker/networking activities, having an MCC member in attendance at the chapter board of directors' meetings, and coordinating special projects as requested by the chapter board of directors.

### Responsible To:

Chapter Board of Directors, Chapter Membership

### Responsibilities:

- Provide support, direction, and leadership to Member Connection Committee members.
- Recruit committee members, communicating the purpose, goals and roles of the committee and its members.
- Communicate with committee members to determine availability and schedule volunteers for monthly meetings and board meetings.
- Communicate current volunteers/schedule to chapter leadership in advance of monthly meetings.
- Coordinate completion of special projects that the chapter board of directors has requested of the committee.
- Represent the chapter in the Human Resources community, including attendance at a majority of the monthly membership meetings.